

## 3.5 DATA SHEET – Meeting Point (1)

<p><i>To be returned before</i></p> <p><b><u>Monday 15<sup>th</sup> April 2019</u></b></p>	<p><b>La Cité des Congrès de Nantes</b></p> <p><b>Catherine VAN EENOO</b> Tel : +33 (0)2 51 88 20 37 <a href="mailto:catherine.van.eenoo@lacite-nantes.fr">catherine.van.eenoo@lacite-nantes.fr</a></p>
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Company : ..... Contact : ..... Function : .....

Address : .....

Postal Code : ..... City : .....

Phone number : ..... Email : .....

Stand representative : .....

Stand area : ..... Stand number : .....

### MEETING POINT

- I require the print of my A1 poster  **Yes** (one print included in meeting point fee)  
 **No** (will bring our own)

If you have chosen yes please make sure to respect the artwork requirements indicated below



### Artwork Preparation

Preparing your artwork in the correct way is essential to ensure high quality printing.

#### Preparing Artwork

- Only send print ready PDFs, CMYK 300dpi or over
- Embed all fonts
- Ensure you have added a 3mm bleed to your files
- Ensure all text and images are at least 6mm away from the bleed edge

PLEASE DO NOT send us Publisher, Powerpoint or Word files!

Please refer to the digital print guide on page 21

#### Emailing Artwork

When emailing the artwork, the file should have no more than 5MB in case the files are over 5MB please use a service to send big files such as [www.wetransfer.com](http://www.wetransfer.com) or [www.yousendit.com](http://www.yousendit.com)

Please note any changes after having received the files will be at the expense of the exhibitor at Euro 50,- per 2 posters.

All prices are excl. VAT, incl. delivery at the stand, cost are for the entire show duration